

Newark Primary Parent Council



Minutes of Meeting

Wednesday 22nd August 2012

Attendees:

Caroline Baxter
Alan Redpath
Gillian Rogers
Gillian Hart
Lynne Alison
Kate Barclay
Angela Crichton
Joan Diamond
Fraser Donaldson

Heather Wolfenden
Jennifer Kennedy
Isla Cen-Black
Janet Leicester
Sarah Neilson
Christine McNeill
Rev Ian Stewart
Cllr David Wilson

Apologies:

Eleanor Semple
Heather Cullen
Claire Henderson
Donna Hendry
Debra McEwan
George Steele
Laura McClure
Jason McNicol
Mrs Scott
Patricia Simpson
Jennifer McPhee
Cllr Stephen McCabe
Cllr Jim MacLeod

Welcome

- Alan opened the meeting and welcomed everyone. Alan then introduced all the new office bearers.

Apologies

- Apologies received as per above.

Minutes of Previous Meeting/Matters Arising

- There were no comments or amendments to the previous minutes. No matters arising.

Welcome of any new members

- There were no new members at meeting. Agreement that Alan will issue a letter to P1 parents using the parent council logo to try to get

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more parents on board.

Open Points from previous minutes

- Confirmation from Janet that the office window/hatch is now in place as is the suggestion box. Questions asked as to why this was put in place. Janet confirmed that due to the draft in the winter months and also to make the office more practical etc. 1st window/hatch within the 2 front doors is not situated well so this is why it does not get used.

Breakout session

- A 20 minute breakout session took place where Alan gave out sheets to everyone to write down individually what they felt should be discussed and taken forward in the coming year. The following headings were on the Sheet Communication, Fundraising, Concerns, and improvements to the council meetings. These sheets were handed back to Alan to collate the suggestions and discuss at the next meeting.

Head Teacher Report

- Staffing update was given firstly confirming that all new permanent and appointed staff are in place. Mr Blyth will continue the role of acting principle. 0.5 post still not yet covered due to candidates moving on and getting full time roles etc. This is being advertised and has a closing date of this Friday with the interviews to follow.
- We are having trial split intervals until the October holidays to improve the play time experience. This is being split P2, P4 and P6 and then P1 P2, P5, P7. Janet was then asked is this due to the volume in the school and are we yet at full capacity. The answer is that no we are not at full capacity but discussion carried on to agreeing that we should be going to consultation now over the schools numbers as this is almost inevitable going forward. David Wilson Cllr added that he had seen the projected growth figures which would confirm that numbers are going to increase in the coming years.
- P1 parents to come and have lunch with their children next week. Split across Wednesday and Thursday. P1a & P1b on Wednesday and P1c & P1d on Thursday. If parents need to swap then Janet did state that they can approach the office to confirm this.
- P1 and P2 having a joint activity event
- Woodhall woodland community event – Green space in where kids will get a talk then then activities – This will take place in Sept.
- School Photographer will be in attendance 7th Sept.
- Eggs being delivered to P3 10th Sept.
- Stage meeting with all the teaching staff taking place next week.
- New computer based reward scheme P6 and P7
- 3 year plan to be discussed at the next meeting

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- Newsletter will be issued 5th Sept.
- Pantomime to be paid.

Fundraising

- No bank statement received since May. An informal meeting was held and agreed that the 50/50 will be organised. Debbie will arrange envelopes. No opening balances at this point. Janet requested Monies for following items:-
 - Folding Trollies to store packed lunches - £250
 - Circus show for the school and P3 topic - £270
 - Education city programme maths & language - £892

All of the above was agreed to be paid for from funds by all in attendance.

Correspondence

1 notice only there is a meeting/ workshop at Inverclyde academy with Mike Russell who is Minister of Education. It is on Thursday the 13th Sept. from 7-9pm. Anyone wishing to attend was advised to speak with Alan direct as he will be attending.

Concerns/Actions

- Time for Lunches to be eaten to be taken forward by Janet
- Principle teacher concern to be closed as more than 500 children would be required to be in attendance for this to be agreed. However Agreed that Alan and Gillian Hart will generate a letter to Albert Henderson around the needs of the growing school and the challenges we have at the moment. Letter to be agreed before issued.
- Car park signs were put up before the end of last term. Comments that the one way system not being used correctly. Alan to put further flyers out in the mornings on cars in the car park. Gillian Rogers stated that the car park issue will always be there so we should channel our energy and time into other areas. This should be now closed
- Ownership and maintenance of the car park still on going
- TRO signs etc. still on-going Alan is taking this forward

Communication

- Re-instate sub groups
- Re-instate the newsletter
- Alan will issue a letter to the school advising that there will be a communication sub group and that new members are required.
- This sub group will also maintain the notice board.
To be discussed at the next meeting

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Date of Next Meetings

Next meeting will be held on Wednesday the 26th Sept. 6.30pm.

Dates of all meeting this year:-

26th September

24th October

21st November

12th December

23rd January

20th February

20th March

24th April

22nd May

19th June (this will be the AGM)